

**APPLICATION FOR ENGINEERING DEPARTMENT APPROVAL OF  
GENERATOR WITHIN DRAINAGE EASEMENT**

The following items must be submitted to the Land Development Division for review and approval pursuant to Art. 5.F.2, Unified Land Development Code, prior to obtaining a building permit for the subject construction.

1. One (1) signed and sealed copy of the lot survey showing the location of all affected easements and associated drainage facilities, such as storm sewers, inlets, manholes, swales, and endwalls;
2. One (1) copy of the recorded easement deed or other legal document by which the easement was originally established, unless the easement was created by dedication on the recorded subdivision plat that also created the lot;
3. Two (2) copies of a sketch depicting the proposed construction, including:
  - a) Details of the electric and gas quick disconnect.
  - b) Details of the concrete pad.
  - c) Type of shrubs used for screening of the Generator.
  - d) Drainage plans for the Subdivision showing the subject property.
  - e) Location of the fuel tank or fuel source.
4. Written consent to the specific proposed construction in the drainage easement from the appropriate Property Owners' Association and all other easement beneficiaries;
5. Proof that there is no other location for the generator (per the U.L.D.C.)
6. Proof that the streets are not County maintained.
7. One (1) copy of the recorded warranty deed, or other instrument of record establishing current title to the property on which construction is proposed;
8. The attached Removal Agreement, completed and executed by all property owners of record per the current deed; and
9. The required non-refundable processing fee in the amount of \$125.00 (checks made payable to the Board of County Commissioners of Palm Beach County).

Please note that all construction within the easement must be designed for easy removal and must not damage, impair the function of, nor hinder routine maintenance access to any existing drainage facilities.

In order to facilitate recording, the required document and exhibit formats should not exceed 8 1/2" x 14". Faxed documents will not be accepted for processing or recording approval.

If construction approval is granted, the removal agreement will be returned to the applicant for recording in the Public Records at the Palm Beach County Courthouse, Clerk & Comptroller, 205 N. Dixie Highway, Room 4.25, West Palm Beach, FL, M-F 8:00 a.m. to 5:00 p.m. (561-355-2991) at the applicant's expense. Upon submittal of a copy of the recorded document showing the County Clerk's O.R. Book and Page numbers, two (2) sets of approved plans will be returned to the applicant for use in obtaining the necessary building permit.

Please send submittals and refer inquiries to **Land Development Division, Palm Beach County Engineering Department, 2300 North Jog Road (3rd Floor), West Palm Beach, FL 33411-2745, (561) 684-4090**

(ON HOME OWNERS ASSOCIATION'S OR OTHER EASEMENT BENEFICIARY'S LETTER HEAD)

(Date)

(Homeowner's Name)

(Homeowner's Address)

Re: Proposed construction of (Type of construction) in Drainage Easement.

Dear **(Home owner's Name)**,

This letter acknowledges that (Name of Home Owners Association and/or other easement beneficiaries) has received your request to construct a (type of construction) within the drainage easement shown on the attached survey. (Name of Home Owners Association and/or other easement beneficiaries) further acknowledges awareness of their legal beneficiary's interest in the drainage easement and consents to the proposed encroachment in the easement.

Sincerely yours,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name/ **Title** (if corporate officer)

or (if not corporate officer)

on behalf of the board of (Name of homeowners association and/or other easement beneficiaries)